

INSPECTION & REPORTING

- Take pictures (if requested)
- Report any item left behind
- Clear rooms of all unwanted items and throw them away
- Check for any damage
- Place linen & towels in the washing machine (must be specified, if not enrolled in out bedding services)
- Damage report



Kitchen

- Wash and inspect dishes for damage.
- Arrange dishes and glasses neatly in the cabinet.
- Clean cabinets, appliances, sinks, tables, and chairs.
- Sanitize countertops.
- Thoroughly clean the oven inside and out.
- Wipe down the refrigerator and microwave inside and out.
- Freshen up drawers.
- Clean small appliances like the toaster, coffee maker, kettle, blender, etc.
- Remove and replace the trash bag.
- Refill supplies like coffee, tea, sugar, etc.
- Add final touches for a welcoming guest experience



Bathrooms

- Wash, scrub, and sanitize the toilet, tub, shower, and sink.
- Clean countertops and faucets.
- Polish the mirror.
- Neatly arrange countertop items.
- Empty the garbage.
- Vacuum the floor.
- Mop the floor.
- Thoroughly clean both inside and outside of cabinets, including the tops.
- Clean the shower curtain rod, towel rack, soap dish, and toilet paper holder.
- Replace used towels with fresh ones (consider our linen rental add-on).
- Ensure the hairdryer is clean and easily accessible.
- Replace or remove used toilet paper rolls
- Refill toiletries as needed



Bedrooms & Common areas

- Dust and clean accessible areas.
- Check pullout bed linens.
- Fluff cushions and pillows.
- Dust and clean furniture, including picture frames, artwork, bookshelves, lamps, etc.
- Dust high to low, including ceiling fans, picture frames, lamps, baseboards.
- Clean window sills, dust blinds, remove cobwebs.
- Vacuum carpets, mop floors.
- Empty and clean wastebaskets.
- Clean & Sanitize high-touch points (remotes, doorknobs, etc.).
- Vacuum furniture.
- Staging, final guest-ready touches, and quality check.
- Make beds
- Clean mirrors.
- Place neatly folded extra towels on the bed or in the closet.

NOT INCLUDED

- Lifting or moving heavy furniture
- Carpet/steam cleaning (but we can refer you to a partnered company).
- Clean areas that are out of reach with a 2-step ladder/stool
- Clean bio-hazardous substances (feces, blood, etc) - Fee may apply

Add-Ons &

- Outside window cleaning & patio cleaning.
- Inside oven cleaning
- Kitchen Restocking
- Bathroom Toiletries (Fee per bathroom)
- Bedding and linnen rental (per bed).